



Kingston Bagpuize and Southmoor Bowls Club

Oxford Road, Kingston Bagpuize, Oxford. OX13 5AP

Affiliated to Bowls England, R.C.B.B.A, Berkshire C.W.B.A, English S.M.B.A, Oxfordshire S.M.B.A.

Management Committee Meeting

Tuesday 9th May 2023 10.30am Club House

Minutes

Members present:

Mike Cox - President	Frances Rothwell - Short mat Captain
Derek Rees - Chairman	Sue Byrne - Ladies Secretary / Safeguarding
Pat Durrant - Hon. Secretary	Stephen Bryan - Fixtures Secretary
Jean Potter – Ladies Captain	David Dymock - Green Keeper
Tom Waring - Club Captain	
Tom Byrne - Men's Captain	

		ACTIONS
1	Apologies - Andrew Eastgate, Robert Longstaff, Claire Farrar	
2	Declarations of Interest - NONE	
3	Approval of Committee meeting minutes 6th April 2023 – D Dimock/ TomW	
4	<p>Actions from previous committee meeting 6/4/23</p> <p>14. Junior Recruitment initiative – Geoff Pritchard has emailed local secondary school heads and sports heads in the area informing them of the scheme. To-date there has been no response from schools. Geoff asked if the idea should be axed or if the Club should try again in the future. It was agreed that the timing was not great as many students would be in the middle of GCSE & A level exams until the end of June. The short notice after Easter and the current teachers strike action may also have contributed to the lack of response. It was agreed that the club should try again in September and to include local Scout groups next time. David Dymock's son is a local Scout Leader so the club has a contact through him.</p> <p>15. Club Insurance –</p>	<p>Review towards the end of the season with the intention of running a junior recruitment scheme from September.</p> <p>Derek – To feedback discussion to Geoff Prichard</p> <p>Derek to remind Andrew Eastgate to check for an electronic copy of the Club Insurance.</p>



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	<p>15 a. Health & Safety Aide Memoire. Tom Waring has put together a short H&S notice for Captains to run through prior to home matches. These are laminated and kept in the bar area.</p> <p>16. Time at Oxford City & County Bowls Club. The two preseason sessions on grass were very successful and appreciated by members. TomB has suggested that this becomes an annual event for KB&S. An Officer of Abingdon Bowls Club has commented that it could have been organised through them as well. Well worth considering next year.</p>	<p>Completed.</p>
	<p>Matters Arising from the last meeting. 3/ 4/ 2023</p> <p>Themed Evenings. Peter Mortel has agreed to organise and run a couple of BINGO sessions. Notices are now up to see who would be interested in attending.</p> <p>Cost of Skip Hire –</p> <p>Renewal of Floodlights – Fred has now purchased a full set of floodlights and has secured a good discount. S106 funding used for this purchase. Now to agree when to change all the floodlights.</p> <p>10 year Plan - A discussion took place around if the 10 year plan was simply concerned with the maintenance and ongoing upkeep of the Club or if it should include major improvements and structural changes to the Club premises. As some actions may overlap e.g. repair / renewal of the clubhouse roof, Improving the clubhouse lighting etc. Council grants and S106 funding may become available in the future if new housing developments are agreed. However, the Club would need a robust plan in place for any grant applications to be taken seriously. It was suggested that a small working group of interested members is established to discuss future possibilities. Derek / Mike / Sue expressed an interest in being part of the working group. TomW asked if the emptying of the premises septic tank should be itemised on the 10 year Plan.</p> <p>Bowls Tour – 4 options have been put forward by the Tour Company all in Portugal, ranging from half board to full board all inclusive. Derek will put together a document outlining what is on offer.</p> <p>Defibrillation Training – Claire Farrar has a confirmed date for Defibrillation training. This will take place on July 10th at the Club house at 19.00. There</p>	<p>Review Interest next meeting.</p> <p>Andrew Eastgate – to explore cost and report back at the next meeting. Decision to be reached about when to change the floodlights.</p> <p>Feasibility study to move the kitchen. Derek to progress</p> <p>Derek – to discuss with members about involvement in the subgroup.</p> <p>Derek – to put together a flier with information regarding potential hotels, what is included, in the cost & itinerary and will circulate to members.</p> <p>Claire – to put a list up in the Clubhouse for people to sign up to undertake the training.</p>



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	<p>will be 20 places available. It was agreed by committee that there will be no charge for this training.</p> <p>Coffee Morning – Sue has spoken to Bobbie Fuller ref organising future Coffee mornings. It's too late now to organise one for the Spring as it involves a lot of time to organise. Bobbie is not keen to lead on this activity again in the future.</p> <p>Flower Trough's – Derek has asked for volunteers (through the newsletter and notices) to take responsibility for one or two of the 13 empty plant troughs stored in the shed. No takers yet. Will ask again in the next newsletter.</p>	<p>Derek – to ask for volunteers to adopt a plant trough in the next newsletter.</p>
5.	<p>Treasurer's Report – 09/05/23. Andrew Eastgate Barclays Community Current Account £7470.57 Deposit Accounts £46,405.46 (Barclay- £22285.57 + £120.84 Teachers B/S - £20249.05 + £3750.00) Petty Cash £26.23 Bar Petty Cash £197.95 Key Deposit £909.60 Newbury BS £63116.00 – ringfenced for carpet replacement Total Cash Assets £117,216.21 Major Expenses from Affiliation Fees £693 Floodlights S106 funding.</p>	
6.	<p>Green Keeper's Report - David Dymock Moss killer has been applied to the brown spots on the carpet. Rink 1 has been Jet washed. The rest of the green will be Jet washed tomorrow weather permitting. 'Wet and Forget' has been applied to the slabs in front of the green. The main problem at the moment is that the Club needs to purchase a new Sweeper. The current one keeps breaking down. It has been repaired several times. Mike proposed that a new Sweeper should be purchased ASAP. Committee agreed unanimously. Peter Fisher has offered to repair the existing Sweeper which could then be used as a back-up. David is still waiting for drier weather before he can recoat the wooden tables and chairs with Danish Oil.</p>	<p>Andrew – Cost of Skip Hire report back at June meeting.</p> <p>Dave to liaise with P Fisher ref repair of existing machine.</p> <p>Help will be required to rub down and treat tables & benches</p>
7.	<p>Bar Report. – Charles Moorley Bar takings this year, since 1st September are £3,501, against £2,747 for the same period last year. An increase of some 27%. Drinking habits have changed somewhat. Spirit sales generally have reduced, while wine sales (mostly red) are up. Zero alcohol beers, especially Guinness are up – but total sales are not high, compared to real beer. The last budget increased duties in all alcohol drinks except draught beer. Whilst we hold prices for the time being, wine and premium beers may have to go up before the end of the financial year.</p>	
8.	<p>Chairman's Report - Derek Rees</p> <ul style="list-style-type: none"> (i) 10 Year Plan – See matters arising (ii) Electrical Installation Report – Last undertaken in 2017 by ALS Remedial work highlighted in last report all. Now completed. 	



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	(iii) Risk Assessment Report – Derek has updated the Risk Assessment review form since the previous meeting. All completed or in hand. PAT testing will be completed in the warmer weather. Fire extinguishers are all now weighed, labelled and re-mounted. Paving slabs at front of Clubhouse will be reviewed in drier weather.	Andrew – to repair slabs?
9.	ABL Captaincy – Derek. Geoff Pritchard, the current ABL captain, would like to step down from the role due to personal reasons. This post is now vacant.	Derek – to email the membership to seek a new ABL captain. Also to mention in Newsletter.
10.	Meg Plass – Derek. Charles Moorley does not wish to organise the KB&S 2023/24 Meg Plass Short mat competition next season. Tom Byrne has agreed to take on the role.	TomB - to liaise with Charles in due course ref what is involved.
11.	Hon. Social Members – Derek. There does not appear to be an up-to-date list. Members should receive a letter inviting them to become an Honorary Social member in the first instance.	Pat – to check who is currently on the Hon. Social Member list pre and post annual renewals. Check to see if anyone has not renewed and liaise with committee to establish if there are people who should be on the Hon. Social members list.
12.	Suggestion Box – Nothing	
13.	<p>Match Catering – Jean Potter. Jean has been approached by other Ridgeway teams to see what KB&S are providing for after match food. At a recent Afternoon Tea hosted by our Lady Captain, lady players were not keen to continue to have the traditional after match food at Ridgeway home matches. Discussion followed. It was agreed that because it was an evening match we should offer more than a biscuit. This could be provided by LRW players (in pairs) as snacks and savoury nibbles, or to continue to ask players to provide a plate for two. The consensus was that a plate for two was the easiest option for both Ridgeway and Ladies Friendly matches.</p> <p>TomW – mentioned that he did not realise that when hosting County Home matches, KB&S players were responsible for providing refreshments to the opposing team. It was agreed that this was very ad hoc with no consistent approach for county matches. TomB agreed to send an email out to KB&S (men's) county players to remind them that its good practice to offer the opposition a drink and biscuit at least.</p>	TomB – to email KB&S county players ref after match refreshments.
14.	Competitions Awards – Pat asked if a date had been decided for the 2023 Club Competition Awards to be presented. It was agreed to hold this at the Annual Dinner in early October. 6/7 th – 13/14 th October.	Sue Byrne – to contact Millets and The Hilton Abingdon ref room hire & availability in early October
16.	A.O.B.	



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- Sue Byrne - Corporate Evening 12th June. Frank Davison has agreed to organise this evening again. Tom Waring to organise the helpers for the bowling. Sue to ask for helpers to organise the catering for the evening.
- Mike Cox – Mike has discovered that several of the newer members feel unconfident to use some of the green maintenance equipment such as the wet & dry machine. Dave Dymock and Mike Cox to organise a session for people on the maintenance rota to demonstrate use of the equipment.
- Mike Cox – Mike commented that some of the Score card holders are unsatisfactory when used in very wet weather. TomW showed him the new ones that have recently been purchased.
- TomB – asked if the Club could order the new edition of World Bowls – Laws of the Sport of Bowls booklets.
- TomW – commented on the congestion and lack of time at this time of year trying to juggle County/ Club Competitions and League matches. *Could things be organised differently next year?*
- Jean Potter – asked if Rowena Cobb should be on memorandum board. Agreed that she should.
- Jean Potter – asked if the H&S notice should be read out every time before a game. It was suggested that this was an H&S requirement.
- Steve Bryan – mentioned that several people who have entered the club competitions were confused over who should contact who when setting up a date and time to play. i.e. the Challenger should contact their opponent. it was agreed that this information is outlined in the Club Competition rules, notice board and various other locations. The dissemination of information also relies on experienced players informing others.
- Derek Rees – Has received a complaint about smoking near the green. There are notices to go up indicating where the smoking areas and cigarette bins are located. If someone is seen smoking could they please be pointed to the designated areas.

DATE of NEXT MEETING Monday 5th June 19.30 CLUB HOUSE

Sue – to seek people to help with the catering for 12 /6

TomW – organise helpers for the bowling 12/6

Dave D & Mike Cox – to organise a teaching session on how to use equipment.

Pat Durrant - to order 20 booklets.