



Kingston Bagpuize and Southmoor Bowls Club

Oxford Road, Kingston Bagpuize, Oxford. OX13 5AP

Affiliated to Bowls England, R.C.B.B.A, Berkshire C.W.B.A, English S.M.B.A, Oxfordshire S.M.B.A.

Management Committee Meeting

Monday 3rd April 2023 7.30 pm Club House

Minutes

Members present:

Mike Cox - President	Frances Rothwell - Short mat Captain
Derek Rees - Chairman	Sue Byrne - Ladies Secretary / Safeguarding
Pat Durrant - Hon. Secretary	Stephen Bryan - Fixtures Secretary
Andrew Eastgate - Hon. Treasurer	David Dymock - Green Keeper
Tom Waring - Club Captain	Claire Farrar – Committee Member
Tom Byrne - Men's Captain	
Jean Potter - Ladies Captain	

		ACTIONS
1	Apologies - Robert Longstaff	
2	Declarations of Interest - NONE	
3	Approval of Committee meeting minutes 6th March 2023 – C Farrar / TomW	
4	<p>Actions from previous committee meeting 6/3/23</p> <p>4. Information for KB&S Village Newsletter. Mike Fuller added an update about Club activities in the March Newsletter including the forthcoming Youth Bowls scheme. But nothing was mentioned about volunteers wanted to help with catering for club events.</p> <p>11. Bowls Tour – Agenda item</p> <p>12. New Signs – New signs for the Deliberator, Cigarette bins and Disabled parking are all now in place.</p> <p>14. Junior Recruitment initiative – Geoff Pritchard updated the committee regarding progress. Abingdon, Wantage & Faringdon Bowls clubs are all now onboard to work together to recruit young players. Next steps – Geoff to email the secondary school heads and sports heads in the area informing them of the scheme. Plan is to run 5 Saturday morning sessions for Youths at KB&S Bowls Club. 10.00 - 12.00.am. 13/20/27/May, 3/ 10 June. Application forms will go to Geoff's email address. Members from all 4 bowls clubs will be involved with the coaching sessions. KB&S have three</p>	<p>Geoff Pritchard – to email local Secondary Schools informing them of the scheme and inviting their young people to attend the introductory sessions.</p>



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	<p>safeguarding officers plus coaching volunteers who have DBS clearance. The other three clubs are still in the process of sorting out safeguarding and DBS status. Initiative approved by the committee.</p> <p>Depending upon the response the club may need to borrow several small sets of Bowls from other clubs.</p> <p>Sue B mentioned that in the Bowls England (March) Safeguarding bulletin just released it stated that all Bowls Coaches were expected to have undertaken Safeguarding training by April 2023.</p> <p>15. Club Insurance –</p> <p>Club Captains to remind players of any health and safety issues prior to matches.</p> <p>16. Time at Oxford City & County Bowls Club. A good response from members regarding this initiative. 14 people interested for both days. 3 Rinks have been booked for both days due to the good response.</p> <p>18. Rink Booking System – two companies are known to offer this software. But it is just one function which is part of a bigger software package. KB&S are lucky enough to have the other functions in place already. The rink booking system would be nice to have for a couple of months at the beginning of the season but it's not worth purchasing the software for this aspect alone.</p> <p>League / Match Catering - A request for members to help with the Kennet League catering for home matches went into the March Newsletter. So far 2 people have offered to help. There is also a list up on notice board asking for volunteers to help.</p> <p>Ashley Baker League – after match food. Suggested that a plate-for-two was requested.</p>	<p>Update May meeting</p> <p>Andrew Eastgate – To check if there is an electronic copy of the Club Insurance on file.</p> <p>TomW - still to comprise Aide – Memoire for team captains.</p> <p>Andrew Eastgate – to provide traffic cones.</p> <p>TomB – To notify people they have a slot at OC&C bowls club and provide a postal address.</p>
	<p>Matters Arising</p> <p>Themed Evenings. Peter Mortel has offered to organise a couple of BINGO sessions if this is something KB&S would like to explore. There would be an initial outlay to purchase the necessary items e.g. BINGO number books etc. The committee agreed that this activity would be worth trialling on 2-3 occasions.</p> <p>Kennet League Pre- Season AGM. TomB attended this meeting. Nothing new to report. The League continues to play 18 ends.</p> <p>Renewing Floodlights – One Unit on Rink one not working. Unit now obsolete. Fred has replaced with a new LED floodlight, and has purchased two spare LED lights at a very good price locally. S106 funding will be used.</p>	<p>Derek – to liaise with Peter M about taking this forward.</p>
<p>5.</p>	<p>Treasurer's Report – 03/04/23. Andrew Eastgate</p> <p>Barclay's Community Current account - looking very healthy at the moment as KB&S members annual subscriptions are paid in. Most of this income will move across to a Deposit account within the next couple of weeks.</p> <p>Membership renewals - full membership 56 / >80 + 16 / social 14 / life 4 / junior 1 / Hon social member 1.</p>	



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	<p>Winter membership – Some winter members choose to renew their membership at this time of year, while others prefer to wait until the end of August. Both options are O.K. Andrew keeps a list to remind winter members prior to Autumn Triples in September.</p>	
6.	<p>Green Keeper's Report - David Dymock David continues to rotate the rink markers to save wear on the carpet. The branches have been trimmed clear of the floodlights David asked again if the club could consider hiring a skip, or bags to clear away the branches and compost that have accumulated. The committee agreed to fund a skip to remove the accumulating garden waste. When the weather improves the outside tables and benches will need another coat of Danish oil. David is looking for volunteers to help with this.</p>	<p>David / Andrew – to explore the cost of Skip hire.</p> <p>Help required to rub down and treat tables & benches</p>
7.	<p>Bar Report. – Charles Moorley The bar takings remain good due to the introduction of the Short mat roll up on Friday evenings. Any activities that encourages people to go to the club on Friday evening would be welcomed. The recent Government budget which increased the cost of alcohol will over time have an impact on bar prices. Price increases will not be immediate however due to the current stock levels.</p>	
8.	<p>Membership / Trustees. – Pat Durrant No new members this month. The paperwork outlining the changes to KB&S Trustees has been completed and sent off to H.M. Land Registry.</p>	
9.	<p>Chairman's Report - Derek Rees</p> <p>(i) 10 Year Plan – Derek has updated the 10 year plan created pre pandemic. Colour coded to show the projects that have been completed and projects that are under consideration for the next 5 years. The committee were asked to review the activities that are already listed on the plan and consider other potential projects for the next few years. There was discussion about extensive alterations to the clubhouse which included moving the kitchen to increase the footprint of the Clubhouse. It was agreed that the next steps would be to undertake a feasibility study for this.</p> <p>(ii) Electrical Installation Report – Last undertaken in 2017 by ALS Ltd. Overall the installation is good. Some remedial work needed, could be undertaken by the club e.g. affixing stickers, writing circuit identifiers. Suggested that the next inspection should coincide with any major rewiring work needed. It was queried if the club was required to have further inspections. Maybe a requirement for Insurance.</p> <p>(iii) Risk Assessment Report – Derek has updated the Risk Assessment review form since the previous meeting. PAT testing will be completed in the warmer weather. Freestanding heaters still need to be removed from site. Can anyone make use of them? Fire extinguisher in tool shed yet to be weighed,</p>	<p>All committee members to review 10 year plan and consider other projects (essential / desirable). Review at May meeting.</p> <p>Feasibility Study to move the kitchen.</p> <p>Derek – to check that work Fred did after last inspection covers all recommendations.</p> <p>Derek – Update Review Doc.</p>



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	<p>labelled and re-sited. Areas of paving slabs at front of Clubhouse have broken away.</p> <p>(iv) Bowls Tour – Several members responded to Derek’s enquiry about a future bowls tour. People would possibly be interested next year. Or alternatively a trip to Potters. Tours are usually organised 15 months in advance. Derek has informed the tour company that we may be interested in 2024.</p>	<p>Working through outstanding items.</p> <p>Andrew – to repair slabs.</p> <p>Derek – to respond to Bowls Tour company ‘Holiday Heat’ when they contact us in July.</p>
10.	<p>Floodlit Bowls nights – Mike Cox</p> <p>These evenings are very successful, enjoyable, sociable and worthwhile and provide a small Income from the supper shared together afterwards. However a comment have been made that teams are sometimes unbalanced and it has been suggested that these events could be more competitive, and are an opportunity to reinforce bowls etiquette and the discipline of the game, plus providing a teaching opportunity for newer players.</p> <p>Mike also received a comment from a member following the recent Quiz night when members were asked to help clear away tables and chairs after the quiz which apparently caused the evening to end abruptly. Committee members commented that it had been suggested at an earlier meeting that people should be asked to help tidy up, as this was something everyone automatically did in years gone-by and was very much appreciated. Rather than bringing an event to an end people could carry on enjoying the evening at the occasional tables around the bar.</p>	
11.	<p>Wantage Fixture Report - TomW / Steve Bryan</p> <p>According to a member of Wantage BC a decision had been made two committee meetings ago that the friendly match between KB&S & Wantage would not go ahead. This decision had not been communicated to KB&S, which was very disappointing. This is not the first time Wantage have cancelled a friendly match with KB&S. Steve Bryan to be aware of this when considering future fixtures.</p>	
12.	<p>Defib / Resus Training - Claire Farrar</p> <p>Claire has contacted a local training provider ‘First Aid for Safety’ regarding Defibrillator and First Aid training. A 1 hour community Defibrillator awareness course – flat fee £130 + VAT for up to 20 learners.</p> <p>It was agreed that this was a very good price. Claire to contact training provider to identify potential training dates. Then to advertise chosen date to membership.</p>	<p>Claire – to contact provider ref future training dates.</p> <p>Will need to advertise the agreed training date to members once agreed.</p>
13.	<p>Club Competitions - Steve Bryan</p> <p>Steve has proposed that Club Competitions this year and in the future should be restricted to 21 ends or 2 hours – which ever occurs first due to inclement weather (hot /wet or cold). Pat Durrant pointed out that competitions could be stopped and rescheduled under Bowls England Competition rules. It was agreed that markers for singles matches will remind competitors of the BE rules. Members entering doubles / triples etc., should also be made aware of these rules.</p> <p>It was agreed that there will be no changes to the current club competition guidelines.</p>	<p>All markers for single matches to remind players that they can re- schedule if weather becomes inclement part way through the match.</p>



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14.	<p>Club Competitions 2023 - Pat Durrant on behalf of Bryan Durrant. Numbers entering Club Competitions this year are down on last year particularly in the ladies 2 Bowls Competition. Overall 202 last year – 178 this year. All draws have been made and everything is ready to go. Committee agreed that all competitions should go ahead as usual.</p>	
15.	Suggestion Box - Nothing	
16.	<p>A.O.B.</p> <ul style="list-style-type: none"> • TomW – Tom reported that the new LED flood light replaced by Fred earlier was much brighter than the other floodlights. Flood lights put on to demonstrate. It was suggested that all the units are replaced at the same time. Proposed by TomW and seconded by TomB. • Mike Cox – Mike has received a Thank you card from Jean and Trevor Potter. Thanking members for attending Vic’s funeral. £420 was raised for MIND. There are now three names to be added to the In Memorandum board. • It was agreed that Terry Strange should become an Honorary Social member. • Mike mentioned that the fixtures cards did not contain any social events such as Quizzes, BBQs, etc., which are an important part of the Club’s calendar. These should not be forgotten and need to be programmed in over the next few months. • Sue Byrne – Sue’s Food Hygiene Level 2 Certificate which has been valid for the past 3 years runs out April 2023. • Sue mentioned that in previous years the Club has held a Coffee Morning May / June time. Organised by Bobbie Fuller and Val Wheeler. These have been very successful and have generated additional funds for the club. Sue wondered if Bobbie and Val could be persuaded to organise another Coffee Morning this year. • Pat Durrant - Pat reminded everyone that space was now required to pin up the Club Competition entries. TomB agreed to move the County Competition entries to the new board by the door so that the larger board on the back wall could be used for the Club Competition entries. • Derek – Hannah Todd has offered to keep the books for sale tidy in the Club house and remove them if there are too many to display. • Hannah has been responsible for planting the flower troughs around the green and maintaining and watering them regularly throughout the season. Hannah would like to be relieved of this job and would like other club members to adopt a flower trough. This would involve planting with bedding plants, watering and maintaining them throughout the season. 13 empty troughs in shed. <p style="color: red; text-align: center;">DATE of NEXT MEETING TUESDAY 9th MAY 10.30 am CLUB HOUSE</p>	<p>Derek - to speak to Fred Monk ref purchasing new Flood light bulbs.</p> <p>Derek – write to Terry</p> <p>Catering Manager Vacancy Still requires filling.</p> <p>Sue B - to approach Bobbie & Val</p> <p>Derek –put in next Newsletter</p>